

Pellet Trailer Reservation Form

Instructor Name _____ County _____

Date needed _____ Alternate dates _____

Class/Event Location _____

If requested for an event, event type: _____

Purpose of Event _____

Potential number of contacts _____

The following criteria will be utilized in making decisions on the reservation of the pellet trailer:

1. Is the request for a scheduled Hunter Education course in an area without range access.
2. Purpose of an event (education, outreach, etc. promoting hunter safety/education/shooting).
3. Potential number of contacts reached at an event.

Priorities for consideration include:

1. Reservation for a state-sponsored certification workshop, hunter education course or event.
2. Education and outreach.
3. First time requests will have priority over repeat requests.
4. When possible, the trailer will be reserved on a first come-first served basis.

Requests are not official until they are submitted to the Hunter Education staff on this form.

Additional information:

1. Trailers cannot be used for fundraising purposes and fees cannot be charged to participants.
2. The individual is responsible for working out details with the HE Staff regarding the pick-up, safe storage, and return of the trailer.
3. Trailer may only be operated under the direct supervision of a Department staff or a certified hunter education instructor who has been certified through the Standards of Live-Fire Workshop through the Department.
4. The trailer will be equipped and maintained by the Department with all necessary equipment to safely and effectively utilize the trailer at an sponsored course, workshop and/or outreach event.

Contact Signature _____ Date _____ Phone _____

Department Staff Signature _____ Date _____ Phone _____

_____ **Submit form to:** NMHE, 7816 Alamo Road, Albuquerque, NM 87120

Phone: 505-222-4731 Fax: 505-222-4734 E-mail: Roselyn.Washington@state.nm.us