

**AGENDA**  
**NEW MEXICO OFF-HIGHWAY MOTOR VEHICLE ADVISORY BOARD MEETING**  
**Stuart Udall Resources Center at 725 Camino Lejo**  
**Santa Fe, NM 87501**  
**Wednesday, August 18, 2010**  
**9:00 a.m. – 3:00 p.m.**

Public testimony and comment: All those interested in providing oral comment are encouraged to prepare a "Speaker's Card" for each item on which they will comment. These cards assist the Advisory Board to manage more effective public communication. Comments will be allowed on each item, regardless of card completion.

Those who desire to address the Advisory Board and who claim to represent an organization must provide the following information: The number of members in the organization, frequency of the organization's meeting and either a signed statement from that organization's president that states the organization has discussed the topic and approved the position that the representative is presenting, or proof that they are a registered lobbyist for the organization.

**AGENDA ITEM NO. 1: Meeting Call to Order.**

**AGENDA ITEM NO. 2: Roll Call.**

**AGENDA ITEM NO. 3: Approval of Agenda.**

**AGENDA ITEM NO. 4: Approval of Minutes from May 15, 2010**

**NEW BUSINESS:**

**AGENDA ITEM NO. 5: E-Course Update** -- The Department will present updates on the mandatory e-course program...

Course content

Timeline on when the e-course will be functional on the Internet

Costs – administrative and other

**AGENDA NO. 6: Motor Vehicle Identification** -- License display and vehicle registration are a crucial component of compliance. In the May 2010 meeting, the Department considered input from the Board, law enforcement, OHV users and any other stakeholders who are impacted by the visibility and readability of OHV identification.

Considerations ranged from license plate placement, materials/construction from a safety standpoint, color coding based upon year of issuance and residency status, license size, lettering/number size.

In the interim, the Department has considered all this information and has consulted with the New Mexico Motor Vehicle Department to try and come up with recommendations that will lead to establishing a set rule.

Clarification on the NM law in terms of mandatory display – "Shall, in cooperation with the Division, determine the size, composition, attachment mechanism, letter or number height and other properties of off-highway motor vehicle identification. This identification may be a traditional license plate, stick-on lettering as used for both identification or

another form of identification that is visible and readable;" New Mexico Off-Highway Vehicle Act (66-3-1018 B-17)

Specific related topics:

1. Identification Materials (plate vs. sticker)
2. Vehicle Identification Placement Location on Off-Highway Vehicles
3. Letter/Number Configurations & Letter/Number size (5-3/4" x 3-1/4" overall tag length/height. Two letters and four numbers)  
Registration Decal Specifics
4. Design, Reflective Materials & Color Coding by Year
5. Issuance of Non-Resident Permits
  - A. Current Issuance System
  - B. Customer concerns with current process and availability
  - C. Options to improve customer access to non-resident permits
6. Effective Date for Mandatory Display

**AGENDA ITEM NO. 7: General Public Comments (Comments Limited to 3 Minutes per speaker).**

**AGENDA ITEM NO. 8: Update on Grant Program --** The Department will provide updates on the grant program, including an overview of grant applications received, the types of projects seeking funding and a timeline of upcoming tasks related to the grant approval process. The Department will request that the board select two members to participate in the grant review and approval process.

**AGENDA ITEM NO. 9: Enforcement Actions Update –**

- A. The Department will present updates on recent enforcement actions, cooperative efforts with other enforcement agencies, use of violations hotline and training of law enforcement personnel.
- B. The Department, Board and stakeholders will discuss conflicts between motorized and non-motorized users in the Jemez area; this discussion is a preliminary step to identify ways to reduce conflicts and potential approaches to implementing solutions.

**AGENDA NO. 10: Expansion Positions for the OHV Program**

The Department has identified a need for additional staffing in the OHV program and has developed budget requests for law enforcement and education coordinators. The Department will also request input from the board and the public regarding other staffing needs within the program.

**AGENDA NO. 11: Strategies for Addressing and Minimizing Impacts of Off-Highway Motor Vehicle Use**

The Off-Highway Motor Vehicle Act (Section 66-3-1018, 11(c)) calls for the Department to develop and implement an overall enforcement strategy for the entire state that includes developing strategies for addressing and minimizing impacts on farmers and ranchers in rural agricultural areas, on hunters and anglers and on non-motorized recreationalists by off-highway motor vehicle use. The Department will request input from the board and the public to identify specific concerns related to these issues and development of potential strategies to address them.

**AGENDA ITEM NO. 12: Discussion on chairman and vice-chairman roles**

Board member Carol Johnson has requested a discussion between the Board and the Department on the tenure of the chairman and vice-chairman roles.

**AGENDA ITEM NO. 13: General Public Comments (Comments Limited to 3 Minutes per speaker).**

**AGENDA ITEM NO. 14: Date for Next Advisory Board Meeting.**

**AGENDA ITEM NO. 15: Adjourn.**

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**NOTE:** The meeting will be adjourned upon completion of the agenda or up to those items that time allows. Any items not discussed will be on the following meeting's agenda.

The Agenda is subject to change up to 72 hours prior to the scheduled meeting date and time as deemed necessary by the Chairman. To inquire about agenda changes, please contact the New Mexico Off-Highway Motor Vehicle Program office at (505) 476-8140.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Human Resources Division at (505) 476-8029. Please contact the Human Resources Division at least 3 working days before the set meeting date.

Public documents, including the Agenda and Minutes can be provided in various accessible forms. Please contact the Human Resources Division if a summary or other type of accessible form is needed.