

APPLICATION INFORMATION SHEET

NEW MEXICO NATIONAL ARCHERY IN THE SCHOOLS PROGRAM

BASIC ARCHERY INSTRUCTOR (TRAINER)

Qualifications:

1. Must be at least 18 years of age.
2. Teaching experience is highly desirable. Other valuable experience includes: archery, hunting, physical fitness, shooting sports, public speaking, etc.
3. Must not have been convicted of any felonies nor of flagrant violations of Game and Fish laws.
4. Complete the Application Information Sheet NASP Instructor (Trainer) Application, sign, scan, and e-mail the electronic copy back to brian.guzman@state.nm.us the Archery Program Coordinator for approval. Send hard copy to address listed on application.

Process for getting into NASP:

1. The school's administration will need to approve the program and sign and date the Memorandum of Understanding (MOU). The reason is to make sure that the school is aware and supports an archery program.
2. After the administrators approval we will need to train a minimum of two instructors at your school. If you only have one teacher who will be running the class the additional person can be a school volunteer or parent. The classes and locations will be determined and you will be contacted with directions, time and location.
3. The training is an 8 hour course that teaches (Basic Archery Instructor, BAI): range set up and safety, basic archery form, coaching positions and techniques, how to teach first time archers, running the range, archery games, nomenclature and basic repairs. There are two practical's during the course and a written test at the end.
4. Every 6 months there will be a 24 hours (3 day) course that will certify teaching teachers or volunteers (Basic Archery Instructor Trainer)
5. After your instructors have completed the course we will order your equipment. It can take anywhere from a few weeks to a couple months depending on how fast the company ships it to us.
6. The equipment will be delivered to the school.
7. The program will be taught for the minimum of 2 weeks in Physical Ed or as an after school program, but the program has to be taught for a minimum of two weeks as part of the in school curriculum. The NM State Archery Tournament will be early spring every year.
8. A criminal history background check will be conducted, after which the applicant will either be accepted or denied.

Participation:

1. Instructors must teach or assist in teaching two (2) Basic Archery Instructor courses every year in order to keep the certification current and valid.
2. Periodic classroom evaluations may be conducted by local conservation officers or by the Information and Education Staff.
3. The New Mexico National Archery in the Schools Program may decertify instructors or trainers for violating provisions of the program, falsifying records, acting in a manner which is detrimental to the program, and may also be decertified without cause.



New Mexico Department of Game and Fish
NASP Program

INSTRUCTOR APPLICATION

Date of Application

Name: Last		First	MI	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Last 4 digits of SSN		Date of Application	
Mailing Address:		No. & Street / PO Box No. / R. Route & No.			City	State	ZIP code	
Home Phone	Work Phone	Date of Birth		E-Mail Address				
Present Employer (Name of Firm)				Your Primary Type of Work				
Employer's Address:		No. & Street / PO Box No.			City	State	ZIP Code	
Race: (Optional) <input type="checkbox"/> White <input type="checkbox"/> Hispanic <input type="checkbox"/> Black <input type="checkbox"/> American Indian <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> Other								

Application For: Basic Archery Instructor (BAI) Basic Archery Instructor Trainer

I am a certified instructor with the following certifications: NFAA JOAD NM H.E.

Others: _____ (Please attach photocopies of certifications)

Teaching or Volunteer Experience: _____

ENDORSEMENT

We, the undersigned, personally know this applicant as a citizen of this community who has high moral standards. We believe this person possesses those qualities of character and leadership that will contribute toward the future welfare of our youth, wildlife resource and hunting heritage.

FIRST ENDORSER

Signature	Date
Printed Name	Phone Number

SECOND ENDORSER

Signature	Date
Printed Name	Phone Number

STATEMENT

I affirm the truth of information supplied above, that I have not been convicted of a felony nor of flagrant violations of Game & Fish laws. If appointed as Basic Archery Instructor (Trainer), I will contribute the hours necessary to teach the course outlined by the Department of Game & Fish. I will comply with all program policies and procedures. I further realize that the New Mexico Department of Game & Fish may, at its discretion, revoke my certification at any time that it is in the best interest of the Department or State to do so.

Applicant's Signature _____ Date Signed _____

<p>Mail to: Brian Guzman NASP 3841 Midway Place NE Albuquerque, NM 87109</p>
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The New Mexico Department of Game and Fish does not discriminate on the basis of race, color, national origin, sex, age, disability or sexual orientation.

