



REQUEST TO INSPECT PUBLIC RECORDS
New Mexico Department of Wildlife

Date: _____

REQUESTER INFORMATION (please print)

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

E-Mail Address: _____

Please check the appropriate box and be specific as possible on what you are looking for:

I am requesting: INSPECT ☐ or OBTAIN COPIES ☐

Please identify the records sought with reasonable particularity:

If our agency does not maintain these public records, we will forward your request to the appropriate agency and notify you in writing. Copies are \$0.75 per page and flash drives are \$3.80. Payment is due prior to receipt of documents. You will be notified in writing of the fee for your requested documents.

All requests to inspect Public Records are processed pursuant to the Inspection of Public Records Act, NMSA 1978, Sections 14-2-1 et seq.

Print Name of Requester

Signature of Requester

All requests may be sent via US Mail to the attention of the records custodian 1 Wildlife Way, Santa Fe, NM 87507, or to DGF.IPRA@dgf.nm.gov via email.